

Oversight Council on Driving or Operating Under the Influence Abatement

GRANT PROGRAM ANNOUNCEMENT ENFORCEMENT PROJECTS

Grant Cycle Starting January 1, 2008 through June 30, 2008

INTRODUCTION

The Oversight Council on Driving or Operating Under the Influence Abatement is publishing this notice to announce the initiation of the grant program for the second half of 2008. The grant program will provide grant funds for two types of programs as authorized by ARS §28-1303. The program is designed to provide grant funds from the driving under the influence abatement fund to political subdivisions and tribal governments that apply for monies for enforcement purposes, prosecutorial, and judicial activities and alcohol abuse treatment services related to preventing and abating driving or operating under the influence occurrences in a motor vehicle or a motorized watercraft as defined in ARS § 5-301. In addition, the program provides for grants from the driving under the influence abatement fund established by ARS § 28-1304 to innovative programs that use emerging technologies to educate, prevent or deter occurrences of driving or operating under the influence in a motor vehicle or a motorized watercraft.

The goal of program is to fund Arizona programs and services designed to reduce occurrences of driving under the influence.

PROGRAM STRATEGY

To achieve the goal of this program, grants will be made to political subdivisions and tribal governments that apply for funds for enforcement purposes related to preventing and abating driving or operating under the influence occurrences in a motor vehicle or a motorized watercraft as defined in ARS § 5-301.

ALLOWABLE COSTS

Grants provided under this program will be one-time awards.

Enforcement Program: Seventy percent of the monies (or \$635,599) in the abatement fund may be awarded to enforcement programs for services related

to preventing and abating driving or operating under the influence occurrences in a motor vehicle A.R.S. § 28-1381 and 1382 or a motorized watercraft as defined in A.R.S. § 5-301. Included in this category is officer overtime pay for fugitive/warrant DUI details.

RESTRICTIONS ON USE OF FUNDS

Grant funds cannot be used for indirect costs incurred for administering the grant.

Any program income (funds derived from the expenditure of grant funds) or interest earned on grant funds may be used by the grantee in furtherance of the goals and objectives of the grant and shall be reported to the Council.

Each applicant shall acknowledge they will not use the grant funds to supplant existing funds for the proposed project.

APPLICATION PROCESS

Through an inter-governmental agreement, the Arizona Criminal Justice Commission (ACJC) is providing administrative support to the Oversight Council on Driving or Operating Under the Influence Abatement (the Council). The notice and application will be posted on the ACJC web site, www.azcjc.gov, on Monday, October 8, 2007 at 8:00 a.m.

The Council will post notification of grant announcements annually in April and October. Innovative programs will have one grant cycle per year and be issued for twelve-month time periods. Enforcement program awards will be granted for six-month time periods, allowing for two cycles per year.

HOW TO APPLY

You will create, submit and monitor your application through a private, secure web site located at www.azcjc.gov/Grants/GMSIndex.asp. Upon verification of your eligibility to apply for funds, log-in information will be e-mailed to you. The application must be completed on this web site and submitted electronically. If you are having difficulties with the system, please call our office at 602-364-1146 or e-mail us at dui@azcjc.gov.

Applications must be received through the Commission web site no later than 3:00 p.m. on Friday, November 16, 2007 to be considered.

REVIEW OF APPLICATIONS

The DUI Abatement Council will evaluate each grant application according to the criteria within the grant guidelines and priorities established by the Council. Applications will be evaluated based on the following criteria:

1. Timely submission of application.
2. Completeness and accuracy of the application. All requested information and attachments are provided.
3. The program adequately addresses the problem identified in the problem statement.
4. Goals and objectives are reasonable, achievable, and consistent with the mission of the Council.
5. Likelihood of advancing the interest of the citizens of Arizona to prevent DUI.
6. Project viability.
7. The applicant's expertise and background.
8. Demonstration of grant management expertise, such as meeting reporting requirements, maintaining accurate records and tracking equipment purchased with grant funds and ensuring they were used for the grant's purposes.
9. Non-supplanting requirement.
10. Reasonableness of the budget and costs are allowable.
11. Review of timely submission of reports from prior awards.

AWARD AND FUNDING PROCESS

While the Oversight Council on Driving or Operating Under the Influence Abatement would like to fund each worthy program, only a limited amount of money is available.

All grant awards shall be made by the concurrence of a majority of the voting members of the Council in attendance at a public meeting. The Council may approve of an application for the amount of funding requested; approve a lesser amount providing the sub-grantee accepts the lesser amount; or reject the application. After decisions are made regarding the funding, a notice shall be forwarded to each applicant agency.

As soon as practical after a funding decision is made by the Council, grant agreements will be forwarded to successful agencies receiving funding. Grant agreements will require the signature of their governing body (in the case of cities, counties or tribal governments) or their executive director. Agencies will then return the agreements to the Commission where the Council Chairman will sign the agreements. Executable agreements will then be returned to the agencies. Agencies can then move forward encumbering and expending funds.

REPORTING REQUIREMENTS

Applicants are required to submit quarterly financial and progress reports to the Oversight Council on Driving or Operating Under the Influence Abatement at the

Arizona Criminal Justice Commission Office, 1110 W. Washington Street, Suite 230, Phoenix, Arizona 85007.

The quarterly reports will be provided to the Council for their review to evaluate the program's effectiveness. This procedure will allow the Council to oversee the progress of the programs.

Each grantee shall provide a final progress and financial report upon completion or cancellation of a grant to the Commission for compiling into a report for the Council. The progress report shall provide how well the goals and objectives of the grant were obtained and how the grant benefited the targeted population of citizens. The financial report shall provide final details on expenditure of grant funds.

ALLOCATION PROCESS

When funds are expended the agencies shall complete a quarterly report and will be reimbursed for the funds that have been expended.

QUESTIONS

Questions concerning this program, or the application process, should be directed to Pat Nelson, Program Manager, Arizona Criminal Justice Commission, at 602-364-1152 or Debby Finkel, Grants Program Coordinator, at (602) 364-1191, under the direction of the Oversight Council on Driving or Operating Under the Influence Abatement or you may e-mail us at dui@azcjc.gov.